



Work Capsule Wardrobe Essentials Checklist

- ☐ **Crisp White Button-Down Shirt**
A timeless classic that pairs with everything.
- ☐ **Comfortable Work Dress**
Choose solid colors or subtle prints suitable for your office.
- ☐ **Well-Fitted Blazer**
Neutral tones like black, navy, or gray to instantly elevate your look.
- ☐ **Neutral Knit Sweater or Pullover**
Perfect for layering in cooler weather.
- ☐ **Lightweight or Soft Cardigan**
Adds warmth and style without bulk.
- ☐ **Black or Navy Work Pants**
Choose tailored dress pants for a professional appearance.
- ☐ **Pencil Skirt or A-Line Midi Skirt**
Versatile skirts that work well with blouses and sweaters.
- ☐ **Dark Wash Straight-Leg Jeans**
For casual Fridays or relaxed office environments.
- ☐ **Comfortable Flats or Low Heels**
Shoes that keep you comfortable and stylish all day.
- ☐ **Neutral Tote Bag or Structured Handbag**
A practical and polished accessory to carry your essentials.

Tip: Mix and match these essentials to create multiple outfits effortlessly!

